

**BRACKNELL FOREST BOROUGH COUNCIL**  
**LIST OF FORTHCOMING KEY DECISIONS (27 OCTOBER 2023)**

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Friday each week.

The decision makers referred to throughout this document are as follows:

**Executive:**

Executive Member for Adult Services, Health and Housing - Megan Wright  
Executive Member for Children, Young People and Learning – Roy Bailey  
Executive Member for Council Strategy and Climate Change – Mary Temperton  
Executive Member for Culture, Delivery and Public Protection – Iskandar Jefferies  
Executive Member for Economic Development and Regeneration – Paul Bidwell  
Executive Member for Environment and Community Cohesion – Helen Purnell  
Executive Member for Finance and Business Change – Kathryn Neil  
Executive Member for Planning and Transport – Guy Gillbe

**Bracknell Town Centre Regeneration Committee:**

Executive Member for Economic Development and Regeneration – Paul Bidwell  
Executive Member for Planning and Transport – Guy Gillbe  
Executive Member for Environment and Community Cohesion – Helen Purnell  
Executive Member for Finance and Business Change – Kathryn Neil  
Executive Member for Council Strategy and Climate Change – Mary Temperton  
Executive Member for Adult Services, Health and Housing - Megan Wright

**Executive Committee: Commercial Property:**

Executive Member for Economic Development and Regeneration – Paul Bidwell  
Executive Member for Finance and Business Change – Kathryn Neil  
Executive Member for Council Strategy and Climate Change – Mary Temperton  
Executive Member for Adult Services, Health and Housing - Megan Wright

Each individual executive member may also make decisions as too may the following officers:

Susan Halliwell, Chief Executive  
Kevin Gibbs, Executive Director: Delivery  
Andrew Hunter, Executive Director: Place, Planning & Regeneration  
Stuart McKellar, Executive Director: Resources  
Grainne Siggins, Executive Director: People

All can be contacted at Time Square, Market Street, Bracknell, RG12 1JD

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

## LIST OF KEY DECISIONS

Reference	Title	Decision Maker and Date of Decision
I117126	Application to become a Responsible Body For the purposes of administering Biodiversity net gain	Executive Member for Planning and Transport 27 Oct 2023
I116118	Approval of the Definitive Map and Statement consolidation 2023	Executive Director: Place, Planning & Regeneration 3 Nov 2023
I117091	Bracknell Town Centre Regeneration Committee Update Report	Bracknell Town Centre Regeneration Committee 6 Nov 2023
I111791	Joint Venture Programme	Bracknell Town Centre Regeneration Committee 6 Nov 2023
I117201	2023-24 Arrangements for additional financial support to schools	Executive Member for Children, Young People and Learning 7 Nov 2023
I117605	Place Planning & Regeneration Systems Replacement	Executive Member for Culture, Delivery and Public Protection 10 Nov 2023
I116731	Introduction and removal of parking restrictions - various roads in Binfield North and Warfield West, Crowthorne, Easthampstead and Wildridings, Great Hollands and Hanworth	Executive Member for Planning and Transport 13 Nov 2023
I115900	Housing Allocation Policy	Executive 14 Nov 2023
I116560	New Waste Collection Truck	Executive 14 Nov 2023
I117769	Bracknell Forest Agreed Syllabus Conference	Executive Member for Children, Young People and Learning 16 Nov 2023
I116730	Berkshire Community Equipment Service Contract Approach	Executive Member for Adult Services, Health and Housing 30 Nov 2023
I117838	Bridgewell Supported Living	Executive Director: People Before 30 Nov 2023
I115428	Approval to consult on the Town Centre Masterplans Supplementary Planning Documents (SPDs)	Executive 12 Dec 2023
I116743	Building Maintenance and Repairs Services Contract	Executive 12 Dec 2023
I115785	Capital Programme 2024/25	Executive 12 Dec 2023
I117816	Cremator Equipment Servicing/Maintenance Procurement	Executive 12 Dec 2023
I116732	Financial Hardship Action Plan Review	Executive 12 Dec 2023
I117788	Making (adoption) of the Winkfield Neighbourhood Plan 2022-2037	Executive 12 Dec 2023
I117818	Personal Budgets Policy	Executive 12 Dec 2023
I115464	Revenue Budget 2024/25	Executive 12 Dec 2023
I116168	Serious Violence Strategy 2024-2027	Executive 12 Dec 2023
I117764	Warfield Community Hub	Executive 12 Dec 2023
I114635	Biodiversity Net Gain Supplementary Planning Document	Executive 23 Jan 2024
I115845	Commercial Property investment Portfolio	Executive Committee: Commercial Property 23 Jan 2024

I114714	Quarter Two Council Plan Overview Report	Executive 23 Jan 2024
I117694	Social Value Policy	Executive 23 Jan 2024
I115786	Capital Programme 2024/25	Executive 6 Feb 2024
I115474	Revenue Budget 2024/25	Executive 6 Feb 2024
I116886	SEND Written Statement of Action	Executive 6 Feb 2024
I117044	Council Plan Overview Report Q3	Executive 19 Mar 2024
I117755	Joint Venture Business Plan Review	Executive 19 Mar 2024
I116282	Service plans 2024/25	Executive 19 Mar 2024

## **BRACKNELL FOREST COUNCIL**

### **LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012**

#### **NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Application to become a Responsible Body For the purposes of administering Biodiversity net gain

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive Member for Planning and Transport

**DATE OF DECISION:** 27 Oct 2023

#### **PURPOSE OF DECISION:**

Approval from DEFRA is required for Bracknell Forest Council to become a Responsible Body. This will allow the Council to create a conservation covenant with a landowner. The main purposes of conservation covenants are:

- Conservation or restoration of the natural environment and resources (or the setting of the land)
- Conservation of places of archaeological, architectural, artistic, cultural, or historic interest (or the setting of the land)

**ISSUE REFERENCE:** I117126

**FIRST PUBLISHED:** 20 September 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Julie Gil, Principal Environmental Policy Officer, Planning Transport & Countryside, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351189, [julie.gil@bracknell-forest.gov.uk](mailto:julie.gil@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Approval of the Definitive Map and Statement consolidation 2023

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive Director: Place, Planning & Regeneration

**DATE OF DECISION:** 3 Nov 2023

**PURPOSE OF DECISION:**

To seek approval for the validity of the decision-making process and the resulting conclusions from the third consolidation of the Bracknell Forest Definitive Map and Statement of public rights of way.

**ISSUE REFERENCE:** I116118

**FIRST PUBLISHED:** 26 July 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Stephen Chown, Head of Natural Estates, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351226, [stephen.chown@bracknell-forest.gov.uk](mailto:stephen.chown@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Bracknell Town Centre Regeneration Committee Update Report

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Bracknell Town Centre Regeneration Committee

**DATE OF DECISION:** 6 Nov 2023

**PURPOSE OF DECISION:**

To update the Committee on the regeneration of Bracknell Town Centre

**ISSUE REFERENCE:** I117091

**FIRST PUBLISHED:** 18 September 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Chris Mansfield, Head of Economic Development and Regeneration, Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351614, [chris.mansfield@bracknell-forest.gov.uk](mailto:chris.mansfield@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Joint Venture Programme

**SERVICE AREA:** Resources

**DECISION MAKER:** Bracknell Town Centre Regeneration Committee

**DATE OF DECISION:** 6 Nov 2023

**PURPOSE OF DECISION:**

Matters pertaining to the operation of Bracknell Forest Cambium Partnership

**ISSUE REFERENCE:** I111791

**FIRST PUBLISHED:** 13 January 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Holman, Joint Venture Business Partner, Transformation Team, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354197, sarah.holman@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** 2023-24 Arrangements for additional financial support to schools

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Children, Young People and Learning

**DATE OF DECISION:** 7 Nov 2023

**PURPOSE OF DECISION:**

The purpose of this report is to seek agreement from the Executive Member for Children, Young People and Learning in respect of proposals for additional financial support to schools, in particular, approval of new or amended applications for licensed deficit arrangements.

**ISSUE REFERENCE:** I117201

**FIRST PUBLISHED:** 25 September 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Paul Clark, Finance Business Partner, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354054, paul.clark@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Place Planning & Regeneration Systems Replacement

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive Member for Culture, Delivery and Public Protection

**DATE OF DECISION:** 10 Nov 2023

**PURPOSE OF DECISION:**

Amendment to original decision made on 28 March 2023 - request for additional spend to cover a longer term

**ISSUE REFERENCE:** I117605

**FIRST PUBLISHED:** 11 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Gareth Edwards, , , [gareth.edwards@bracknell-forest.gov.uk](mailto:gareth.edwards@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Introduction and removal of parking restrictions - various roads in Binfield North and Warfield West, Crowthorne, Easthampstead and Wildridings, Great Hollands and Hanworth

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive Member for Planning and Transport

**DATE OF DECISION:** 13 Nov 2023

**PURPOSE OF DECISION:**

To consider the introduction and removal of parking restrictions in various residential roads in Binfield North & Warfield West, Crowthorne, Easthampstead & Wildridings, Great Hollands and Hanworth

**ISSUE REFERENCE:** I116731

**FIRST PUBLISHED:** 24 August 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Nick Rose, Highway Engineering Manager, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351169, [nick.rose@bracknell-forest.gov.uk](mailto:nick.rose@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Housing Allocation Policy

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 14 Nov 2023

**PURPOSE OF DECISION:**

A new housing allocation policy is required to bring the policy in line with legislative changes and to address the current housing supply and demand challenges facing the borough.

Government guidance states that all Housing authorities must have an allocation scheme for determining priorities, and for defining the procedures to be followed in allocating housing accommodation; and they must allocate in accordance with that scheme.

**ISSUE REFERENCE:** I115900

**FIRST PUBLISHED:** 14 July 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Brian Daly, Head of Housing, Audrey Johnson, Assistant Director: Early Help & Communities, Grainne Siggins, Executive Director People, , brian.daly@bracknell-forest.gov.uk, audrey.johnson@bracknell-forest.gov.uk, grainne.siggins@bracknell-forest.gov.uk.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** New Waste Collection Truck

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 14 Nov 2023

**PURPOSE OF DECISION:**

A new waste collection vehicle is required for 2024/25 to be used across all waste collection services, particularly for garden waste which is at full capacity in many areas of the borough.

**ISSUE REFERENCE:** I116560

**FIRST PUBLISHED:** 16 August 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, [damian.james@bracknell-forest.gov.uk](mailto:damian.james@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Bracknell Forest Agreed Syllabus Conference

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive Member for Children, Young People and Learning

**DATE OF DECISION:** 16 Nov 2023

**PURPOSE OF DECISION:**

To agree that the Bracknell Forest Standing Advisory Council for Religious Education shall sit as the Bracknell Forest Agreed Syllabus Conference (ASC) at least every 5 years or as required.

**ISSUE REFERENCE:** I117769

**FIRST PUBLISHED:** 19 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Lizzie Rich, Democratic Services Officer, Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352253, [lizzie.rich@bracknell-forest.gov.uk](mailto:lizzie.rich@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Berkshire Community Equipment Service Contract Approach

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Adult Services, Health and Housing

**DATE OF DECISION:** 30 Nov 2023

**PURPOSE OF DECISION:**

To recommend a commissioning approach for the new Berkshire Community Equipment Contract through the Berkshire-wide partnership agreement

**ISSUE REFERENCE:** I116730

**FIRST PUBLISHED:** 22 August 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Grainne Siggins, Executive Director People, , , grainne.siggins@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Bridgewell Supported Living

**SERVICE AREA:** People

**DECISION MAKER:** Executive Director: People

**DATE OF DECISION:** Before 30 Nov 2023

**PURPOSE OF DECISION:**

To seek approval to award the construction contract for the main works for the Bridgewell Supported Living project in accordance with the Strategic Procurement Plan approved by the Executive on 21 June 2022.

**ISSUE REFERENCE:** I117838

**FIRST PUBLISHED:** 27 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Melanie O'Rourke, Assistant Director: Adult Social Care, , , [Melanie.O'Rourke@bracknell-forest.gov.uk](mailto:Melanie.O'Rourke@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business matters.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Approval to consult on the Town Centre Masterplans Supplementary Planning Documents (SPDs)

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To agree to consult upon town centre masterplans to guide development at the Southern Gateway and the Eastern Gateway in line with the emerging Local Plan.

**ISSUE REFERENCE:** I115428

**FIRST PUBLISHED:** 19 June 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Andrew Hunter, Executive Director: Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, [andrew.hunter@bracknell-forest.gov.uk](mailto:andrew.hunter@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Building Maintenance and Repairs Services Contract

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To seek approval of the strategic procurement plan to commence with a procurement process to commission a new contractor to undertake the building maintenance and reactive repairs contract

**ISSUE REFERENCE:** I116743

**FIRST PUBLISHED:** 24 August 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kamay Toor, Assistant Director: Property Services, Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355183, [kamay.toor@bracknell-forest.gov.uk](mailto:kamay.toor@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Capital Programme 2024/25

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To approve the Council's budget proposals for budget consultation.

**ISSUE REFERENCE:** I115785

**FIRST PUBLISHED:** 7 July 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Calvin Orr, Head of Finance & Business Services, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352125, [calvin.orr@bracknell-forest.gov.uk](mailto:calvin.orr@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Cremator Equipment Servicing/Maintenance Procurement

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To approve the procurement plan for the purchase of cremator maintenance at Easthampstead Park Cemetery and Crematorium

**ISSUE REFERENCE:** I117816

**FIRST PUBLISHED:** 25 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, [damian.james@bracknell-forest.gov.uk](mailto:damian.james@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Financial Hardship Action Plan Review

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To present the updated financial hardship plan, having reviewed this ahead of winter cost of living pressures and to align with emerging priorities.

**ISSUE REFERENCE:** I116732

**FIRST PUBLISHED:** 23 August 2023

A report on this issue is being prepared by or on behalf of the Assistant Director: Chief Executive's Officer. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, Policy and Performance Lead, Council Offices, Market Street, Bracknell, RG12 1JD, Tel: 01344 352217, [katie.flint@bracknell-forest.gov.uk](mailto:katie.flint@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Making (adoption) of the Winkfield Neighbourhood Plan 2022-2037

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To agree that the Winkfield Neighbourhood Plan is 'made' if the majority of those who vote at the referendum on the Neighbourhood Plan are in favour of Bracknell Forest Council using the Neighbourhood Plan to help decide planning applications in the Winkfield neighbourhood area.

**ISSUE REFERENCE:** I117788

**FIRST PUBLISHED:** 20 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Antoinette Ackuaku, Organisation Development Officer, Max Baker, Assistant Director: Planning, Time Square, Bracknell, Berkshire, RG12 1JD, Tel: 01344 351902, antoinette.ackuaku@bracknell-forest.gov.uk, max.baker@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Personal Budgets Policy

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

The purpose of this report is to seek approval for the revised Personal Budgets Policy. Providing a Personal Budget where requested is a duty the council must meet as set out in the SEND Code of Practice 2015.

**ISSUE REFERENCE:** I117818

**FIRST PUBLISHED:** 25 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Grainne Siggins, Executive Director People, , ,  
grainne.siggins@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Revenue Budget 2024/25

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To approve the Council's budget proposals for consultation

**ISSUE REFERENCE:** I115464

**FIRST PUBLISHED:** 21 June 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Arthur Parker, Chief Accountant, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352158, [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk).

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**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Serious Violence Strategy 2024-2027

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To approve and adopt the Serious Violence Strategy 2024-2027

**ISSUE REFERENCE:** I116168

**FIRST PUBLISHED:** 31 July 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Grainne Siggins, Executive Director People, , ,  
[grainne.siggins@bracknell-forest.gov.uk](mailto:grainne.siggins@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Warfield Community Hub

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To update the Executive on the progress of the feasibility activity on the development of the community hub as part of a neighbourhood centre at the Warfield strategic housing development.

**ISSUE REFERENCE:** I117764

**FIRST PUBLISHED:** 19 October 2023

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Abby Thomas, Assistant Director: Chief Executive's Office, Chief Executive's Office, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 353307, [abby.thomas@bracknell-forest.gov.uk](mailto:abby.thomas@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Biodiversity Net Gain Supplementary Planning Document

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Jan 2024

**PURPOSE OF DECISION:**

The Biodiversity Net Gain Supplementary Planning Document provides further guidance to the policies contained within the Development Plan. It contains information on how developers can comply with biodiversity net gain which becomes mandatory in November 2023 and advice to landowners seeking to use their land as habitat banks for biodiversity net gain.

**ISSUE REFERENCE:** I114635

**FIRST PUBLISHED:** 2 May 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Julie Gil, Principal Environmental Policy Officer, Planning Transport & Countryside, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351189, [julie.gil@bracknell-forest.gov.uk](mailto:julie.gil@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Commercial Property investment Portfolio

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive Committee: Commercial Property

**DATE OF DECISION:** 23 Jan 2024

**PURPOSE OF DECISION:**

To provide a mid-year update on the Commercial Property investment portfolio

**ISSUE REFERENCE:** I115845

**FIRST PUBLISHED:** 10 July 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Stuart McKellar, Executive Director: Resources, Kamay Toor, Assistant Director: Property Services, Time Square, Market Street, Bracknell, RG12 1JD, Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, Tel: 01344 355183, [stuart.mckellar@bracknell-forest.gov.uk](mailto:stuart.mckellar@bracknell-forest.gov.uk), [kamay.toor@bracknell-forest.gov.uk](mailto:kamay.toor@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Financial - Para 3

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Quarter Two Council Plan Overview Report

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Jan 2024

**PURPOSE OF DECISION:**

To provide the Executive with an update on the delivery of the objectives set out in the Council Plan.

**ISSUE REFERENCE:** I114714

**FIRST PUBLISHED:** 12 May 2023

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, Policy and Performance Lead, Council Offices, Market Street, Bracknell, RG12 1JD, Tel: 01344 352217, [katie.flint@bracknell-forest.gov.uk](mailto:katie.flint@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Social Value Policy

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Jan 2024

**PURPOSE OF DECISION:**

The adoption of a Social Value Policy to be applied across all Council commissioning and procurement, in line with the Social Value Act

**ISSUE REFERENCE:** I117694

**FIRST PUBLISHED:** 16 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Alistair Little, Head of Corporate Procurement, , , Alistair.Little@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Capital Programme 2024/25

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 6 Feb 2024

**PURPOSE OF DECISION:**

To recommend to Council the annual budget.

**ISSUE REFERENCE:** I115786

**FIRST PUBLISHED:** 7 July 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Calvin Orr, Head of Finance & Business Services, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352125, [calvin.orr@bracknell-forest.gov.uk](mailto:calvin.orr@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Revenue Budget 2024/25

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 6 Feb 2024

**PURPOSE OF DECISION:**

To recommend to Council the annual budget

**ISSUE REFERENCE:** I115474

**FIRST PUBLISHED:** 21 June 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Arthur Parker, Chief Accountant, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352158, [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** SEND Written Statement of Action

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 6 Feb 2024

**PURPOSE OF DECISION:**

To provide the Executive with an update on progress that has been made on delivery of the WSOA action plan since the last Executive report in September 2023.

**ISSUE REFERENCE:** I116886

**FIRST PUBLISHED:** 5 September 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Chris Kiernan, Interim Assistant Director: Education & Learning, , , [chris.kiernan@bracknell-forest.gov.uk](mailto:chris.kiernan@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Council Plan Overview Report Q3

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Mar 2024

**PURPOSE OF DECISION:**

To report on the progress of the council in delivering the commitments within the Council Plan from October to December. This includes performance information and highlights.

**ISSUE REFERENCE:** I117044

**FIRST PUBLISHED:** 14 September 2023

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, Policy and Performance Lead, Council Offices, Market Street, Bracknell, RG12 1JD, Tel: 01344 352217, [katie.flint@bracknell-forest.gov.uk](mailto:katie.flint@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Joint Venture Business Plan Review

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Mar 2024

**PURPOSE OF DECISION:**

To review progress made by Bracknell Forest Cambium Partnership 2023- 2024 and to agree the aims and strategy for the Joint Venture Business Plan for 2024-2027.

**ISSUE REFERENCE:** I117755

**FIRST PUBLISHED:** 18 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Holman, Joint Venture Business Partner, Transformation Team, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354197, sarah.holman@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Service plans 2024/25

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Mar 2024

**PURPOSE OF DECISION:**

To present the directorate service plans for 2024-25, setting out key activity to deliver the council's strategic aims.

**ISSUE REFERENCE:** I116282

**FIRST PUBLISHED:** 7 August 2023

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, Policy and Performance Lead, Council Offices, Market Street, Bracknell, RG12 1JD, Tel: 01344 352217, [katie.flint@bracknell-forest.gov.uk](mailto:katie.flint@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

